

## SECURITY OFFICER LICENCE APPLICATION

- 1) Login to Singpass at [Licence1.business.gov.sg](https://licence1.business.gov.sg)
- 2) Under licence application, select Applying for new licence
- 3) Under SPF select Private Security Officer Licence application
- 4) Complete the application
  - a. If necessary, upload WSQ certificates
  - b. For Malaysians, you will need to submit:
    - 1) Good Conduct
    - 2) Work Permit
    - 3) IC
    - 4) Passport
- 5) There will be a \$16 online payment payable through Credit or Debit card and Paypal
- 6) Wait 2-3 weeks for the licence approval from Police Licensing & Regulatory Department before heading down to USE Customer Service Centre (200 Jalan Sultan, Textile Centre #03-24, Singapore 199018) to make the Security Officer Licence Card (\$21.40).