

## U Care Programmes Checklist *(as at June 2021)*

*This is a checklist for reference on the supporting documents for U Care Programmes and what constitutes gross income.*

### **1. Income Supporting Documents**

#### **a. Employed (Payslip)**

- i) Basic Salary
- ii) Overtime Pay
- iii) Allowances / Commission / Tips  
(as long as it is received monthly, whether it is a fixed amount or varied)

\*Income refers to total gross income of the above components (before CPF deductions)

#### **b. Self-employed (Notice of Assessment OR Form 144)**

- i) Trade
- ii) Employment (if member NOA also shows employment income, it has to be included in total income earned for the year)

#### **Private Hire Drivers / Food Delivery Riders**

*(if unable to provide NOA or Form 144)*

- i) Consecutive four weeks of income statement

#### **Taxi Drivers**

*(if unable to provide NOA or Form 144)*

- i) Meter Fare Report

#### **c. Not Employed**

- i) CPF Contribution History should show no contribution

### **2. Children Supporting Documents**

*If applying for e-vouchers or education grant*

- i) Birth Certificate (to show proof of parent/child relationship)
- ii) Official Guardianship / Custody Document (if required)
- iii) Proof of Education (to show proof that child is still studying. E.g. Child's Ezlink card, letter from school etc.)