

PRIVACY POLICY – MOBILE APPLICATION

1. This privacy policy sets out how **Union of Security Employees** uses and protects any information that you give **Union of Security Employees** when you use the application.
2. **Union of Security Employees** is committed to ensure that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this application, you can be assured that it will only be used in accordance with this privacy statement.
3. To safeguard your personal data, all electronic storage and transmission of personal data is secured with appropriate security technologies.

We may collect the following information:

- Name
- Contact information including email address and contact number
- Other information relevant to customer surveys and/or offers

You acknowledge that the personal data that you provide us is your own data and/or data which you are authorised under law to provide to us.

4. **Use of Personal Data.**

We require this information to understand your case and take the necessary course of action:

- Internal record keeping.
- We may periodically send promotional about membership benefits, communications or other information or other information which we think you may find interesting using the email address which you have provided.

5. **Security.** We are committed to ensure that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.
6. **Cookies.** A cookie is a small file which asks permission to be placed on your device. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site.

Cookies allow web/mobile applications to respond to you as an individual. The web/mobile application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page/mobile app traffic and improve our website/mobile app in order to tailor it to user needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website/mobile application, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers/mobile application automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website/mobile application.

7. **Links to other websites.** Our application may contain links to other apps or websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.
8. **Controlling your personal information.** We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

If you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to or emailing us at use@ntuc.org.sg.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.